



## JOB SUMMARY --- NURSING

- **Director of Nursing** is responsible for the overall administrative duties of the Nursing Department and works closely with other members of the Quality Council for program development, quality improvement, and day-to-day operations.
- **Nurse Case Managers** and **Shift Team Leaders** monitor and coordinate each resident's health status, direct floor staff, and communicate with the attending physician or specialist, psychiatrist, dentist, podiatrist, mental health counselor, pharmacist, dietician, and/or therapists as needed during clinical visits or phone calls.
- **Shift LPN's** (licensed practical nurse) or **RN's** (registered nurse) provide residents with clinical care to meet each resident's health needs such as medications, treatments, monitoring and assessment of their ongoing status, and directing the care of Nursing/Resident Assistants.
- **TMA's (trained medications aides)** Administers medications.
- **Restorative Aide** complements therapy and/or works with residents after therapy services have been discontinued
- **Household Managers** are HSS, TNA, NA/RA's chosen for their leadership and quality care abilities to make non-clinical decisions, monitor care and provide the environment for quality and regulatory compliance.
- **Health Support Specialist (HSS)** are NA/RAs also chosen for their leadership and quality care abilities to continue their education through college courses to enhance their abilities to provide direct care.
- **Licensed Cosmetologist** provides all aspects of hair care including cut, color shampooing and perms (fees apply)
- **Nursing Secretary** is responsible for scheduling of staff, medical records and medical supplies.

